



Owosso Community Airport

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205 Airport Drive
Owosso, Michigan 48867

Shiawassee Airport Board

Joe Sawyer, Chairman.....Shiawassee County
Dave Dumond, Vice Chairman.....City of Corunna
Tom Wazny, Treasurer.....Caledonia Township
Mike Dvorak.....City of Owosso
Richard Gute.....Owosso Township
Gerald Morford, Secretary.....Airport Manager
Robert HoschnerOwosso Airport Association

SHIAWASSEE AIRPORT BOARD MINUTES OF REGULAR MEETING October 11, 2001

Meeting called to order by Chairman Joe Sawyer at 7:05 p.m.

Roll Call-

Members Present:

Shiawassee County	Joe Sawyer, Chairman
City of Corunna	Dave Dumond, Vice Chairman
Caledonia Township	Tom Wazny, Treasurer
Owosso Township	Richard Gute
Airport Manager	Gerald Morford, Secretary
Airport Advisory	Robert Hoschner

Members Absent:

City Of Owosso	Mike Dvorak
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Also In Attendance:

Bob Andrews, Daryl Triggs, Dan Ferrier, Jason Morford, Greg Cochran, Dave Caswell.

Approval of Agenda:

Dumond made a motion to approve the agenda with these additions,

Item X, change manager to chairman

Item IX, add- Lease or sale of property to Darryl Triggs place.

second by Wazny.

Roll Call:

Wazny	-yea
Gute	-yea
Dumond	-yea
Sawyer	-yea

Motion carried.

Approval of Minutes:

Wazny made a motion to approve the minutes of the September 13th, 2001 meeting, second by Dumond.

Roll Call: Approved unanimously by all present.

Motion carried.

SPONSOR MEMBERS: SHIAWASSEE COUNTY - CITY OF OWOSSO
CITY OF CORUNNA - CALEDONIA TOWNSHIP - OWOSSO TOWNSHIP



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Citizens Comments:

None

Communications:

Advisory Meeting-Hoschner said we had a large advisory meeting last Thursday with 10 or more persons attending.. Guy Stuart is talking to local industry people about airport usage. Dan and Greg Cochran got certified as Nova Brick installers last week and now we need money to try to install the brick ourselves. We will need Tyvek wrap, screws, J-Channel, starter strip. Dumond made a motion to spend up to \$2500 for brick installation including two new doors. Second by Wazny.

Roll Call: Approved unanimously by all present.

Owosso Airport Association-The first meeting this fall will be held Oct. 14th.

Financial Report:

Sawyer said the county's payment is to be a journal entry only and that no check will be written. Manager to add it to his accounts.

Sawyer said the manager should send letters to all five units telling them what next years appropriations will be.

Sawyer said to check the amount \$4721.74 to make sure it's in the right category-295.

Sawyer said to check on the CRP payment to see if it's due.

Sawyer said he will work on budget and noted insurance has gone up.

Approval of Bills:

	Date	Memo	Invoice	Total
Alderman's Inc.	09/12/01	Shaft, Bearing Assembly, Pulley	213.89	
	09/17/01	Pulley, Shaft	207.05	420.94
Carquest	09/12/01	Belt	21.73	
	09/17/01	Oil Filter	5.33	
	09/18/01	Carb. Parts	29.53	
	09/28/01	Air Fltrs, Flex-n-fit, Full Force	70.13	126.72
City of Owosso-Water	09/30/01	Aug 15 to Sept 20 Water Bill	23.00	23.00
Consumers Energy	09/28/01	Maintenance Barn	10.18	
	09/28/01	Beacon	7.00	
	09/28/01	Tie Down Lights	16.72	
	09/28/01	Terminal Electric	145.16	
	09/28/01	Terminal Gas	27.99	207.05
Lloyd Miller & Sons	09/17/01	Spr.	10.50	
	09/20/01	3-Tires	91.40	101.90

**SPONSOR MEMBERS: SHIAWASSEE COUNTY - CITY OF OWOSSO
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Gerald Morford	09/26/01	MAAE Reg., Fall Convention	175.00	175.00
State of Michigan	09/18/01	Crack Sealing Project	3,000.20	3,000.20
Quality	08/30/01	2-Gal. Lube	14.99	
	08/30/01	Tire Tube	14.97	
	09/18/01	2-Gal Oil	12.99	42.95
RS&H	10/02/01	T-Hangar Area Develop. Design	1,382.60	1,382.60
Staples	08/17/01	Note Books	3.40	
	09/04/01	Drum Cartridge for Printer	174.99	178.39
Stechschulte Gas & Oil	09/30/01	20.1 Gal. No-Lead	34.15	34.15
Waste Management	10/01/01	Oct. Dumpster	83.30	83.30
William C. Brown	09/28/01	Sept Legal Fees	1,521.74	1,521.74
Verizon North	09/07/01	August Ph. Bill+Install GCO Line	210.54	210.54
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> This Bill Paid During </div>		Total	7,508.48	7,508.48

Dumond made a motion to approve the bills totaling \$7508.48, second by Gute.

Roll Call: Approved unanimously by all present.

Manager's Report

Morford mentioned that he has been working with Mark Noel (MDOT) and that Mark is thinking of ending the tree contract. There is about \$5100 left over unused.

Manager to talk to WalMart about removing tree with this money.

Unfinished Business

Notices to Quit:

Morford mentioned that Brown is working on sending out the notices as directed at the last board meeting but Brown has been on vacation so he's been slow getting that done.

SATA Lease:

Wazny made a motion to:

Have SATA pay the \$262.50 up front for the repair of the animal damage.

Remove the paragraph from the draft of the lease about the woodchuck damage.

Have Dan make the repairs with the \$262.50

Authorize Manager Morford to sign the lease for the board.

Second by Dumond

Roll Call: Approved unanimously by all present.

**SPONSOR MEMBERS: SHIAWASSEE COUNTY - CITY OF OWOSSO
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Lease or sale of property to Darryl Triggs place

Sawyer said for Morford to call Diane Tess about the difference in renting or selling. Hoschner said he wants to study and talk to MDOT before any decision is made with what to do with the land.

Wazny said he thinks the board should give Triggs an answer about whether they're interested in selling or renting the land to him.

Sawyer said he would prefer a lease, the board needs to do a site review, and needs FAA approval, and needs to be unanimously approved by the board.

Hoschner said he will call MDOT.

Wazny made a motion to pursue with approval of MDOT and FAA the lease option with final approval unanimously by the board. Second by Dumond.

Discussion:

Dumond says a lease does not require a unanimous vote whereas a sale does.

Sawyers says we need a site plan.

Triggs says companies shouldn't have to come up with a site plan before they know if they can acquire the land because he doesn't know who he may sell/rent to.

Hoschner wants pilots to have a chance to argue the approval before the board makes a decision.

Triggs says need a decision by board at next meeting or he will go ahead with building on his property.

Roll Call:

Wazny	-yes
Gute	-no
Dumond	-yes
Sawyer	-yes

New and Miscellaneous Business:

Taxiway extension contract with RS&H

Andrews said Mark Noel (MDOT) has approved the design contract.

Wazny made a motion, seconded by Dumond, to authorize Sawyer to sign the contract.

Roll Call: Approved unanimously by all present.

Snow Plow

Dan has been talking to Jack Powell at Shiawassee County Road Commission about buying a 5 cyd. Dump truck/snowplow from them that they have for sale. The county expects to send out bids but they can take any bid they chose.

Morford has been talking to MDOT about money for used equipment and they are looking into it but no guarantees yet.

Roy Thompson said we should have an independent mechanic look it over due to its age.

Wazny said he knew the mechanic at the county and that he was very trustworthy.

Wazny made a motion to spend up to \$7500 to buy the truck including needed repairs. Second by Dumond.



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Roll Call: Approved unanimously by all present.

Citizens Comments:

None

Dave Dumond said he expected this would be his last board meeting and that he had enjoyed his service here a lot. Hoschner said he will be missed by the pilots.

Sawyer said to keep Dave on the mailing list.

Sawyer said he told the county this would be his last board meeting. He is trying for another city job and may end up representing the City of Corunna. Hoschner said he hopes Joe will stay with the board.

Adjournment:

Wazny made a motion to adjourn, second by Gute. 9:05 pm.

Roll Call: Approved unanimously by all present.

Respectfully submitted by:

Gerald Morford

10-13-01

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